



CHRISTOPHER MATTALIANO
GENERAL DIRECTOR

Donors have the right . . .

- . . . to be informed of the Mission, Vision and Values of the Portland Opera Association; of the way donated resources are to be used; and of the Portland Opera Association's Board of Trustees and Staff capacity to use donations effectively, efficiently and for their intended purpose(s).
- . . . to be informed of the identity of those serving on the Portland Opera Association governing bodies (... any and all Boards of Trustees) and their committees; and to expect the Governing Boards to utilize their most prudent judgment in the execution of their stewardship and fiduciary responsibilities.
- . . . to be assured that information about their contributions is handled with all due care, respect and confidentiality.
- . . . to expect that all relationships with individuals or groups representing the Portland Opera Association will be entirely professional in nature.
- . . . to have access to the most recent Annual Reports, Financial Statements and Audits of the Portland Opera Association.
- . . . to be assured that their gifts will be used exclusively for the purpose(s) for which they were given.
- . . . to ask donation, policy, process or operations related questions of Board Members and Staff Members and, further, to expect to receive prompt, courteous, truthful and forthright answers.
- . . . to be informed as to the relationship that those seeking contributions have with the Portland Opera Association; i.e., whether they are Portland Opera Association employees, volunteers or hired solicitors.
- . . . to receive timely and appropriate acknowledgment and recognition for their contributions.
- . . . to, at any time, have the opportunity to have their names removed from any Portland Opera Association mailing or solicitation list(s).

The Donor Bill of Rights was created by the Association of Fundraising Professionals (AFP), the Association for Healthcare Philanthropy (AHP), the Council for Advancement and Support of Education (CASE), and the Giving Institute: Leading Consultants to Non-Profits. It has been endorsed by numerous organizations.